



**THE HARBOR SCHOOL**  
 7701 Bradley Boulevard  
 Bethesda, MD 20817  
 Phone: 301-365-1100  
 Fax: 301-365-7491

For Auction Staff Use  
 Tracking No:  
 Solicitor:

**The Harbor School Auction: March 6, 2010**  
**DONATION RESPONSE FORM**

**DONOR INFORMATION**

|  |                                    |      |
|--|------------------------------------|------|
| Donor Name:  |                                    |      |
| Donor Name as it should appear in the Auction catalog (if different from above): |                                    |      |
| Street Address:  |                                    |      |
| City:  | State:                             | Zip: |
| Phone:   | Email:                             |      |
| Name of Donor Representative:  | Signature of Donor Representative: |      |

**DONATED ITEM DESCRIPTION**

|  |   |   |  |
|--|---|---|--|
| Type of Donation:  | <input type="checkbox"/> Merchandise          | <input type="checkbox"/> Gift Certificate | <input type="checkbox"/> Cash  |
| Cash Donor Levels:   | <input type="checkbox"/> Benefactor (\$1,000) | <input type="checkbox"/> Patron (\$500)   | <input type="checkbox"/> Sponsor (\$250) <input type="checkbox"/> Friend (\$100) |
| <i>Cash donations will be listed in the catalog</i>  |   |   |  |
| Detailed Description of donated item (quantity, size, color, frequency of service, etc.):  |   |   |  |
| Fair Market Value (critical tax information; please estimate if necessary):  |   |   |  |
| Restrictions:  |   |   |  |
| Expiration Date:<br><i>(Please calculate expiration date from date of the Auction: March 14, 2009; rather than from date of issue)</i>                         |   |   |  |
| Item is:   | <input type="checkbox"/> Enclosed             | <input type="checkbox"/> To Be Picked Up  | <input type="checkbox"/> To Be Delivered   |
| If Services/Gift Certificates, can this form be used as a certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No, certificate provided by donor |   |   |  |

Please return the original of this form by January 15, 2010 to The Harbor School, attn: Auction Committee  
 Please keep a copy of this document for your files. A tax receipt letter will be mailed to you.  
 The Harbor School Federal Tax Identification Number: 52-1041717  
 Questions? Contact Jill Lubar at 301-370-8701 or lubarloans@aol.com